



## QA Coordinator

Established in 1888, WCB is a subsidiary of one of the world's largest dairy companies, Saputo Inc. We are one of Australia's largest milk processors at the forefront of the Australian dairy industry and a dynamic business. We sell high quality dairy products to local and export markets and are well-positioned for continuing growth and development through innovation and investment.

We are seeking a qualified and experienced QA Coordinator to join our Quality team at our Allansford site. This position will report to Quality Manager.

The purpose of the QA Coordinator will be to ensure the continued compliance of WCB's Quality Management Systems with relevant regulatory, accreditation and customer requirements.

### **Duties:**

- Monitor raw input, in-line and final product results
- Investigate and respond to internal/ external customer concerns/ queries
- Investigate and action supplier non-conformances
- Conduct system, documentation and GMP audits
- Participate in and action outcomes of customer, accreditation and regulatory audits
- Prepare monthly/ quarterly/ annual divisional reports
- Conduct quality training sessions
- Plan and complete knowledge building and system improvement projects

### **Essential Criteria:**

- You will have excellent written and verbal communication skills, with the ability to build strong relationships with internal and external stakeholders.
- You will be well organised.
- Excellent problem solving and issues resolution skills
- You will have a high attention to detail and have sound computer literacy.
- Applicants with a degree in food science or equivalent with a quality and/or food manufacturing background will be highly regarded.

### **Employee Benefits:**

- Employee Discounts on Company Products
- Salary Sacrificing
- Training & Development Opportunities
- Employee Share Ownership Plan

If you believe you have the necessary skills and experience to meet the above requirements we would like to hear from you. Please submit your application to:

Email: [aus.recruitment@saputo.com](mailto:aus.recruitment@saputo.com)

**Applications close Friday 16th March, 2018**

*Warrnambool Cheese and Butter is an equal opportunity employer  
As we receive a high level of interest in our opportunities, only short-listed applicants will be contacted*